

Submit your form by post to:

The IET
Event Customer Services
Michael Faraday House
Six Hills Way
Stevenage, Herts
SG1 2AY, UK

Or by fax to: +44 (0)1438 765659

For all registration enquiries telephone:
+44 (0)1438 765657 / 765650 or
email: events@theiet.org

INFORMATION SECURITY

For your security, please note
we do not accept registrations
containing credit/debit card
information by email.

Conditions of booking

Cancellation

Cancellation charges are as follows:

- 32+ days before event start date = Full refund
- 15-31 days before event start date = 50% of fee
- 0-14 days before event start date = No refund

Name substitutions are accepted at any time by fax or email. The IET reserves the right to cancel any event. In this case, the full fee will be refunded unless a mutually convenient transfer can be arranged.

Group Registration Discount*

Group discounts are available for conference attendees only registering as a member or non-member. Should one or more of the delegates booked at the group discount rate subsequently cancel, the full delegate rate will be charged for the remaining delegates. Name substitutions will be accepted but if the category of registration changes then the price will change accordingly. To qualify for the group discount, all delegates must be registered at the same time.

Delegates with specific requirements

The IET aims to offer fully accessible events to all its delegates. Please help us to accommodate any individual requirements that you may have by attaching a note to the registration form. We will contact you to discuss this as necessary.

Ref: 16591

W/Order: PF73287

Data protection

Information provided by you on this form will be processed by the Institution and its associated organisations for the purpose of organising your attendance at this event. It may also be used for the promotion of other IET products and services. IET Products and Services are enjoyed by our members and customers globally. If you would like to receive notification of products and services which may be of interest and benefit to you (by post or electronic means) please tick this box. ☐

You can change this preference at any time by either contacting us by post, following the link on a received email or amending your preferences if you have a MyIET online account.

UK Institution of Engineering and Technology VAT Reg No: 240 3420 16. The Institution of Engineering and Technology is registered as a Charity in England & Wales (no 211014) and Scotland (no SC038698).

Registration (Please complete in capitals)

Family name	Title (Mr, Mrs, Miss, Dr, etc)
First name	IET Membership no.
Job title	Organisation
Company VAT Number:	
Address	
Town/City	Postcode
Country	
Telephone	Mobile
Email	
Do you have any dietary or other specific requirements?	

Conference and workshop registration (21 June 2019)

Early Bird	From 1 April until 31 May 2019	£124.00 (+ £19.80 VAT) = £148.80	<input type="checkbox"/>
Standard	From 1 June 2019	£150.00 (+ £30.00 VAT) = £180.00	<input type="checkbox"/>

Workshops (for workshops titles and more information please check the event programme)

From 11:00 - 12:30 choose one from A, B, C, D or E

A ☐ B ☐ C ☐ D ☐ E ☐

From 13:30 - 15:00 choose one from F, G, H, I or J

F ☐ G ☐ H ☐ I ☐ J ☐

From 15:30 - 17:00 choose one from K, L, M, N or O

K ☐ L ☐ M ☐ N ☐ O ☐

Please tick this box if you are planning on attending the drinks reception: ☐

Payment details

Payment must accompany this registration form. Registration will only be confirmed upon receipt of full payment by card, cheque or BACS. If paying by BACS, please ensure that a completed registration form is submitted to the address above and that your payment quotes the delegate name. **PLEASE NOTE: Payment via Purchase Order is not accepted.**

Please indicate the method of payment	Cheque <input type="checkbox"/>	Credit/Debit card <input type="checkbox"/>	BACS <input type="checkbox"/>
Payment amount	Currency	Cheques should be made payable to "IET"	
Your name as it appears on the credit card/debit card			
Please debit my (tick box as appropriate) Visa <input type="checkbox"/> Visa Debit <input type="checkbox"/> Master Card <input type="checkbox"/> American Express <input type="checkbox"/>			
Credit card number	<input type="text"/>		
Expiry date (MM/YY)	<input type="text"/>	3 or 4 digit security code	<input type="text"/>
Card holder's billing address (if different from above)			
Street address	Town/City		
Postcode	Country		
Card holder's phone number ¹	Card holder's email ²		

¹ The card holder's phone number and email are needed in case of queries processing the payment.

² The card holder's email address will be used to send a payment confirmation.